



## Exceed Learning Partnership

*“Every Child, Every Chance, Every day!”*

### Finance Officer

- POST TITLE :** Finance Officer
- LOCATION:** Trust central office and all academies
- GRADE :** Grade 9, Scale Point 29-35 (£32,910 - £38,890)  
37 hours per week, full time (100%), permanent
- REPORTING RELATIONSHIP:** CEO/Chief Finance Officer

The Directors of Exceed Learning Partnership are looking to appoint an effective Finance Officer to support the Executive Principal/CFO and the Business Managers within the academies of the Trust.

We are seeking a dedicated, committed and self-motivated professional with appropriate qualifications and experience, who aspires to support, lead and grow our Trust for the greater good of our learning community, children and their families.

The successful candidate will possess a proven track record of finance management at a senior level and have demonstrable skills and abilities at implementing and providing support/training on all aspects of finance and holding others to account. Excellent interpersonal skills are imperative, as the Finance Officer will be the central teams liaison point with academies across the organisation.

The role will include:

- ❖ Strategic planning and being a member of the Trust Leadership Team
- ❖ Delivery of all aspects of finance support to the Trust team
- ❖ Provision of finance support/training to our academies, Directors and Governors

The Trust will offer:

- ❖ Supportive senior colleagues with a team-focused approach
- ❖ A comprehensive programme of Professional Learning opportunities
- ❖ A committed ethos to providing the very best possible opportunities for the pupils within our care

If you want to be part of a high-performing team, dedicated to providing the best possible educational opportunities for the young people of Doncaster, then please send your completed application form to:

Email: [admin@exceedlearningpartnership.com](mailto:admin@exceedlearningpartnership.com)

Post: Exceed Learning Partnership, c/o Hill Top Academy, Edlington Lane, Edlington, Doncaster, DN12 1PL.

The Trust is committed to safeguarding and promoting the welfare of children; the successful candidate will be required to undertake an enhanced Disclosure and Barring Service check (DBS)

**Candidates are strongly encouraged to visit the Trust office and have an informal conversation on how the Trust operates.**

**Closing date for applications:** 4<sup>th</sup> December 2020 (12 noon)

**Shortlisting:** 7<sup>th</sup> December 2020

**Interviews:** 14<sup>th</sup> December 2020

If you have not heard from the Trust within 48 hours of the short-listing date, then unfortunately your application has been unsuccessful on this occasion, however please do not be discouraged from applying for future posts with us.