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## *'Innovative Education – Transforming Lives'*

4<sup>th</sup> January 2021

### **Important information from the Trust**

Dear Colleague,

I am writing to you after the announcement provided by the Prime Minister this evening that the country will now go into a National Lockdown from Tuesday 5<sup>th</sup> January.

### **Measures to be implemented in all Exceed Academies from Tuesday 5<sup>th</sup> January 2021**

We have been notified by Doncaster Council and the Regional Schools Commissioner that we now have to move to remote learning immediately.

Academies are closed to all pupils on Tuesday, including nursery pupils, vulnerable children and children of critical workers. The day will allow us time to implement revised criteria around vulnerable pupils and children of critical workers, to liaise with parents to allocate these places, and to plan our provision for the next few weeks.

All staff who are able to attend are asked to do so to support our provision planning. Where staff are unable to attend for childcare reasons or because they are clinically extremely vulnerable, they are asked to contact their principal.

During the first part of the morning, classroom staff are able to use the time to prepare resources for remote learning and to ensure that information about the specific arrangements for how remote learning will be delivered is shared with parents. Teachers are asked to ensure that this is completed by 11am. Where staff are unable to attend, they are asked to link in with their phase leader/line manager to complete this remotely.

We have written separately to parents and carers to share information about school closures. In our correspondence we have explained that:

- academies will be in contact tomorrow (Tuesday) morning with details of their remote learning provision that will be delivered using Seesaw/Tapestry;
- each class teacher will liaise with pupils from 11.00am through Seesaw/Tapestry and provide feedback on any learning;
- parents should contact academies if they do not have online provision so that we can set this up for them or provide alternative learning materials that pupils can use for their remote learning;
- academies will share the booking system for critical workers and vulnerable children as required by the Department for Education.

Our provision for critical workers and vulnerable children will start from Wednesday 6<sup>th</sup> January 2021.

Principals and Business Managers will be meeting tomorrow morning to plan arrangements for our provision during this time. Building on our discussions today, we will continue to form these plans around the safety of our staff and pupils, and we will share our initial plans with you as soon as these become available.

**Yours sincerely,**



**Chris Metcalfe**  
**Deputy CEO**