



Exceed Learning Partnership

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'Innovative Education – Transforming Lives'

19th March 2020

Important Communication from the CEO:

Dear Parents and Carers,

After further advice from the Department for Education, I am writing to communicate with you, the following updates we have received and the procedures that we are putting in place at all our academies/schools. Firstly, please can I express my sincere thanks in the supportive manner in which you have helped our academies to implement these changes in these unprecedented times. I am sure you would agree that we are all very anxious at this time and we are trying to take the best approach to manage these risks whilst still providing a service to our communities.

The Department for Education has instructed schools to close from Friday 20th March 2020. We will remain open to provide provision for children of Key Workers and for vulnerable children. Within our academies we will be implementing these measures to support our pupils and families:

Measures to be implemented from Monday 23rd March 2020

- Academies/schools will open for Key Worker pupils and vulnerable pupils. The Government have requested that childcare be shared between parents as much as possible if one parent is a Key Worker and the other is not.
- Parents must contact the academies/schools by **midday Friday 20th March** to state if they require this service, so that we know how many pupils will be in attendance at the academies/schools from Monday 23rd March 2020.

Key workers, at present the definition for this term has not been clarified and we are awaiting this information from DFE, however, in his speech, Boris Johnson said schooling would still be available for the children of:

- health workers
- police officers
- supermarket delivery drivers
- workers looking after the vulnerable and elderly

Key workers are people who work within the public sector in roles that are vital to the infrastructure of the community, while a full list has not yet been revealed, this could also include:

- Teachers and nursery nurses
- Police officers, Community Support Officers and some civilian police staff
- Prison officers and some other Prison staff
- Probation Service staff
- Social workers, educational psychologists, and therapists

- Local Authority Planners
- Firefighters
- Connexions Personal Advisers
- Some Ministry of Defence personnel
- Environmental Health Officer
- Highway Agency Traffic Officers
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Access to the voucher system for school meals and access to meals:

- Pupils within the academies/schools will receive their meals if they are on site. We are liaising with our catering providers for this service.
- The DFE announced that a voucher system will be put in place so that schools will distribute to those pupils who are eligible to receive a free school meal, once this information is available.
- We are liaising with our catering providers to provide a cold meal service until the National Voucher system is put in place. We will update you of this further on Friday 20th March.
- Universal Free Schools Meals were not included in this announcement. This is the free meal that pupils receive up to the age of 7. We will update you when we receive further information.
- For any child who is not entitled to receive a free school meal, parents are asked to pay for their child's school meal in the normal way. (i.e. Parent Pay)
- If parents do have concerns about providing meals for children once the academies/schools close, please contact the Principal/Head and we will help and support you all we can. We have made links with local supermarkets in order to provide any support for any family which requires this.

Arrangements for Pupil Learning whilst at home:

All pupils will receive learning packs to cover the two-week period up to the Easter Holidays.

- After the Easter break **By Lunchtime every Friday**, teachers will upload the following activities
 - 5 Maths activities
 - 5 English activities
 - 5 topic activities
- All information will be available on the academy/school website for parents to access
- Some academies will use the blogs to upload the information and provide regularly weekly updates.
- Individual plans will be made for pupils on EHCPs. Teachers will contact individual families to set this up.
- Communication will be updated via ParentMail and the class blogs.

After the Easter period, all academies/schools will create paper copies of the additional packs on a two-week basis, which parents can collect from the academies/schools. **These will only be available to pupils if they are unable to access online.** Please let the academy know if you don't have internet access. Principals will communicate with parents to inform them when these are ready.

I fully appreciate that this is a difficult time for everyone, and each family's circumstances will differ in the amount of support and time that can be given for children to complete the tasks set. Some parents may follow a strict timetable of activities and others will be more flexible in their approach.

Please do what is best for your family. I have attached a timetable which may help to structure the days, particularly if we are closed for an extended period of time.

Communication with Parents:

We do not know how long this closure will continue and therefore Key Workers may need different arrangements as the time progresses. If you need to contact the academies/schools to make any additional arrangements or that you require any support, please contact them via email on these addresses:

support@carrlodgeacademy.org

Alternatively, you can contact our Trust Central Team on:

admin@exceedlearningpartnership.com

Or myself CEO on:

executiveprincipal@exceedlearningpartnership.com

Social Isolation and Safety:

Whilst pupils are not in school, please could I ask that you follow all the guidance provided by the Government in order to keep you and your family safe. Whilst children are a low-risk group, they can be carriers of the virus and therefore we need to be mindful of other people within our communities.

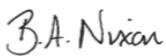
Please can I also request that during this time, you are aware of where your children are and what they are doing. We want our pupils *to be safe* and do not want our pupils to be involved in any anti-social behaviour or criminal activity.

Finally, we will continue to update our parents, over the coming days of any further information. It is essential that we approach this in a calm, measured and conscientious way.

I want to reassure all parents again, that the education and safety of our pupils and staff are paramount in our planning, as well as the need to provide continuity in our provision.

Thank you so much and take care!

Yours sincerely,



Mrs B.A Nixon
CEO

Mr John Blount
Chair of Directors Board

Timetable Example:

Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Before 9am	Wake up, Breakfast, Tidy Room, Screens				
9 - 10	ENGLISH (Parents work if possible) Write a note to friend / family Write a diary entry Story to a friend Read a book Spelling practise				
	MATHS (Parents work if possible) Mathematics / DoodleMaths Apps Games Clock games				
10 - 10.15	SNACK time				
10.15 - 11	Physical Education Bicycling Tennis Running Walk Dancing Yoga Skipping				
11 - 12	CREATIVE QUIET TIME (Parents work if possible) You tube drawing Colouring Drawing Crafting Sewing				
12 - 12.30	Kitchen Help Chopping Measuring Stirring Setting table				
12.30 - 1	LUNCH				
1 - 2	SCIENCE Gardening Cooking Baking The World YouTube experiments				
2 - 3	QUIET TIME (Parents work if possible) Reading Quiet play Puzzle				
3 - 3.30	SUBJECT TIME Second Language Music Singing Specific Topic				
3.30 - 3.45	SNACK time				
3.45 - 4.30	SOCIALISING / PARK Call grandparents / family / friend See a friend in the park Support a cafe with outdoor seating				
4.30 - 6	GAMES / MOVIE TIME (Parents work if possible)				
6 - 7	DINNER				
7 - 8	Quiet time in bedroom				
8 - 9	BED				